



AMERICAN COUNCIL OF ENGINEERING COMPANIES
of Wisconsin

Membership Application

When you apply for ACEC WI membership, you are also applying for membership in the national ACEC organization. We will forward your completed application to that office.

Please submit completed application to: ACEC WI
3 S Pinckney St, Ste 800
Madison, WI 53703-4204
Phone: (608) 257-9223 Fax: (608) 257-0009
Email: acecwi@acecwi.org

FIRM INFORMATION

Firm Name: _____

Firm Address: _____

City/State/Zip + 4 (required): _____

Phone: _____ Fax: _____

Key Contact: _____ Email: _____

Legislative Contact: _____ Email: _____
(List above the contact within your firm to receive legislative information)

Website: _____

BRANCH OFFICES IN WISCONSIN

(If there are additional offices in Wisconsin, please list them. Use additional sheets if necessary.)

Firm Address: _____

City/State/Zip + 4 (required): _____

Phone: _____ Fax: _____

Legislative Contact: _____ Email: _____
(List above the contact within your firm to receive legislative information)

TOTAL NUMBER OF FULL TIME PERSONNEL (include all support staff)

_____ in all Wisconsin offices _____ in all offices worldwide (including those in state)



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BUSINESS ORGANIZATION TYPE

- Privately Owned Corp
- Publicly Owned Corp
- Limited Liability Corp
- S Corporation
- Joint Venture
- Partnership
- Limited Partnership
- Sole Proprietor
- Other _____

MINORITY STATUS

- Disadvantaged Business Enterprise
- Minority Business Enterprise
- Service Disabled Veteran Owned Business
- Woman's Business Enterprise

FIRM DESCRIPTION (Please include a 50 word description of your firm's activities)

WISCONSIN PRINCIPAL INFORMATION (list all principals in state)

Name	Title	PE Reg #	Location (City)	Email

(For additional principals, please include a separate sheet.)



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MEMBERSHIP REQUIREMENTS

Member Firms shall be limited to those individual firms, parent firms, branch offices, divisions, or subsidiaries whose resident principals (proprietors, partners, officers, or managers having an ownership interest or exercising management responsibilities for technical or business decisions) furnish independent consulting engineering services, and shall:

- a) Maintain and have established an office(s) in the State of Wisconsin for the practice of consulting engineering, either as (i) sole proprietorships, or (ii) partnerships, or (iii) as corporations or divisions or subsidiaries furnishing consulting engineering services, provided that their officers act for them on professional policies and activities;
- b) Have principals registered or licensed professionally in accordance with the laws of the State of Wisconsin;
- c) Practice consulting engineering in accordance with the American Council of Engineering Companies and ACEC of Wisconsin Bylaws and the Statement of Professional and Ethical Conduct Guidelines;
- d) Conduct its practice under an organizational arrangement that does not involve a conflict of interest or does not subordinate independent professional judgement to other considerations. Firms or corporations, wholly or partially owned by commercial, or construction contracting, manufacturing, sales, public utility, holding company or similar organizations which functions exclusively as service organizations for the controlling company, shall not be eligible for membership if such ownership arrangement prejudices or subordinates the professional or ethical judgement of the consulting engineers; and
- e) Be a member of the American Council of Engineering Companies.

2009-10 DUES INFORMATION

American Council of Engineering Companies of Wisconsin (ACEC WI) and American Council of Engineering Companies (ACEC) annual dues/assessments are based on an index number, which is determined by the total number of personnel employed by the firm including all principals, engineers, and support staff. For fiscal year 2009-2010, ACEC WI dues are \$476 per index number and ACEC dues/assessments are \$310.45 per index number [\$404 for single person firms]. Using the dues chart, you can determine your firm's index number and dues for the year. For firms joining after the start of the fiscal year (July 1), dues are prorated. Dues will be billed after the application is approved.

Firms joining in the 2009-10 fiscal year will receive prorated dues during the first year of membership and a 20% discount for the second full year of member dues. Previous ACEC WI members are eligible for the discount if the firm has not been a member in the last 5 years and the firm left the organization in good standing.

Contributions or gifts to ACEC WI and ACEC are not deductible as charitable contributions for federal income tax purposes, but dues payments may be deductible as an ordinary and necessary business expense subject to restriction imposed as a result of association lobbying activities.

MEMBERSHIP SUBMISSION

I have read the qualifications for membership above and believe this firm meets the requirements. I certify that the information I have submitted on this application is correct to the best of my knowledge. If this application is approved, I agree the firm will uphold the bylaws of the American Council of Engineering Companies of Wisconsin and the American Council of Engineering Companies.

Signature of Principal _____ Date: _____

Name (please print) _____

Title: _____

FOR OFFICE USE ONLY: Approved _____ BOD Approval _____ ID# _____
 Billing code 1 2 3 Entered _____ Sent to ACEC _____ MIP use _____
 1/13/10 s:/Membership/Prospect Correspondence/Member Applications/2009-10 Membership Application